

Pass Transfer Instructions

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1. Log in to your Eventive account.
2. Click on **My Passes** from the menu.
3. Click the cog (⚙) next to the pass you'd like to transfer, then click **Transfer pass**.
4. Enter the recipient's email address and click **Submit**.
5. The recipient will receive an email containing a link allowing them to either add the pass to their existing Eventive account or to create a new account if they don't already have one.
6. Once the recipient has accepted the pass via email, the pass will have transferred successfully!